# ABC’s Inventory Management System

## Meeting Minutes

**Date of Meeting:** 27th September 2018

**Presented and documented by:** Arik Maharjan

**Time:** 15:45

**Location:** On Campus

**Attendees:** Dr. Mahsa Razavi, Shirish Maharjan, Arik Maharjan, Hieu Hanh Tran

## Meeting Objective

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| * Discuss about the task that are completed as well as current tasks. * Get clear picture of what needs to be done in the next iteration. * Present the documentation and get feedback if any changes are needed to be done. |

## Discussion, notes and issues

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| * Discussed about the Beta Testing for application testing. * Complete the Programmer Manual with the template provided. * Discussed about the Assessment Item 3 and its requirements for submission. * Go through all the documentation for submission * Check the details in the Subject Outline * Update Version Control with detailed information of documents created till now. |

## Outcomes

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| * Management and task division are handled well among the team members. * Team members got a clear picture of the task required to do in next iteration. * An Iteration Plan for coming week must be created. * Team members must be focused and prioritize on completing the Assessment Item 3. |